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**SEG Automotive Products (China) Co., Ltd.** (hereinafter referred to as "**Company**" or "we") is strongly committed to protecting Personal Information.

This Privacy Policy (China) shall apply solely when we process Personal Information within the scope of laws related to the protection of Personal Information within the territory of mainland China, including the Personal Information Protection Law ("PIPL") and relevant laws, regulations, and national standards.

Where we operate in jurisdictions outside mainland China or where China Data Protection Law does not apply, descriptions, and in particular the outlined rights and obligations and limitations to processing contained in this Privacy Policy do not necessarily apply, and nothing in this Privacy Policy may be interpreted to establish rights or obligations that go beyond what is required. In some cases, the General Data Protection Regulation (GDPR) or other data protection laws and regulations might be applicable outside the territory of China.

Please read this Policy carefully to understand how we will collect and process your Personal Information. By interacting with us or submitting your Personal Information to us, you acknowledge and accept the terms in this Privacy Policy. Please note:

- For purpose of this Privacy Policy, "China" refers to mainland China, excluding Hong Kong SAR, Macau SAR, and Taiwan.
- This Privacy Policy is provided in both Chinese and English. Both versions shall be regarded as equally authentic. In case of discrepancies, the English version shall prevail to the extent permitted by applicable laws.

This Policy will help you understand following contents:

- 1 How do we collect and use your Personal Information
- 2 How do we store your Personal Information
- 3 How do we protect your Personal information
- 4 How do we disclose your Personal Information

**索恩格汽车部件(中国)有限公司(**以下简称 "公司 "或 "我们") 致力于保护个人信息。

本隐私政策(中国)仅适用于我们在中华人民共和国境内处理个人信息时,且该个人信息处理活动属于《中华人民共和国个人信息保护法》

("PIPL")以及其他相关法律法规和国家标准的适用范围。

如果我们在中国大陆以外的司法管辖区运营,或者在不适用中国数据保护法的司法管辖区运营,则本隐私政策中的描述,尤其是概述的权利和义务以及处理限制不一定适用,本隐私政策中的任何内容均不得解释为确立了超出要求的权利或义务。在某些情况下,《通用数据保护条例》(GDPR)或其他数据保护法律法规可能会适用于中国领土之外。

请仔细阅读本政策,以了解我们将如何收集和处理 您的个人信息。与我们互动或向我们提交您的个人 信息,即表示您承认并接受本隐私政策中的条款。

#### 请注意:

- 在本隐私政策中,"中国"是指中国大陆,不包括香港特别行政区、澳门特别行政区和台湾地区。
- 本隐私政策同时提供中文版和英文版,两个版本均具有同等效力。如存在任何差异,在适用法律允许的范围内,以英文版本为准。

本隐私政策将帮助您了解以下内容:

- 1 我们如何收集和使用您的个人信息
- 2 我们如何存储您的个人信息
- 3 我们如何保护您的个人信息
- 4 我们如何披露您的个人信息



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7 Contact information of the Company

7 公司联系信息

### 1 How do we collect and use your Personal Information

我们如何收集和使用您的个人信息

Personal Information refers to all kinds of information related to identified or identifiable natural persons recorded in electronic or other ways, excluding information after anonymization.

Sensitive Personal Information refers to Personal Information that, once leaked or illegally used, is likely to cause the human dignity of natural persons to be infringed or the personal and property safety to be endangered, including biometrics, religious belief, specific identity, medical health, financial account, and whereabouts, as well as Personal Information of minors under the age of fourteen (14). Sensitive Personal Information is not being collected and processed.

个人信息是指以电子或其他方式记录的与已识别或可识别的自然人有关的各种信息,不包括匿名化后的信息。

敏感个人信息是指一旦泄露或被非法使用,可能导致自然人的人格尊严受到侵害或人身财产安全受到威胁的个人信息,包括生物特征、宗教信仰、特定身份、医疗健康、财务账户和行踪,以及十四(14)岁以下未成年人的个人信息。我们不收集和处理敏感个人信息。

We process Personal Information based on the following legal bases:

我们基于以下法律依据处理个人信息:

- Contractual necessity: To establish, perform, or terminate a contract. 合同必要性:为建立、履行或终止合同。
- Legal obligations: To comply with statutory duties or statutory obligations.
   法定义务:为遵守法定职责或法定义务。
- Consent: Where required, we process Personal Information based on your explicit consent. 同意:在需要的情况下,我们基于您明确的同意处理个人信息。

We will only collect and use your Personal Information for the purposes described in this Policy and ensure compliance with the principle of data minimization. We collect only the Personal Information strictly necessary to achieve the purposes outlined in this Policy. We may collect Personal Information including: 我们仅会出于本政策所述目的收集和使用您的个人信息,并确保遵守数据最小化原则。我们仅收集实现本政策所述目的所严格必需的个人信息。我们可能会收集的个人信息包括:

- Information you provide to us (e.g. via business cards, emails, WeChat, Teams, etc.); 您提供给我们的信息(如通过名片、电子邮件、微信、Teams 等);
- Information obtained in the course of your interaction with us or use of our products and services (e.g. via a request for information, a request for quote, purchase orders, invoices, credit notes, quality reports etc.);
  - 您在与我们互动或使用我们的产品和服务过程中获得的信息(例如,通过请求信息、请求报价、采购订单、发票、信贷说明、质量报告等);
- Information from third party sources and publicly available information (e.g. Internet websites, etc).



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来自第三方来源的信息和公开信息(如互联网网站等)。

We may collect and process following types of Personal Information necessary to conduct our activities and to develop and maintain business and contractual relationship in a business-to-business environment: 我们可能会收集和处理以下类型的个人信息,这些信息对于开展我们的业务活动以及在商务对商务环境中发展和维护业务及合同关系是必要的:

 Business contact information of individuals representing your organization: title, first name, last name, e-mail address, phone number, fax number, WeChat account, postal address (company, street, zip code, city, country), department, job title and role of you or your organization's contact person, signature

代表贵组织的个人的业务联系信息: 头衔、名字、姓氏、电子邮件地址、电话号码、传真号码、微信账号、邮寄地址(公司、街道、邮编、城市、国家)、部门、您或您组织联系人的职位及角色、签名

- Your company's financial information necessary for invoicing and/or payment processing such as billing address, shipping address
  - 贵公司开具发票和/或处理付款所需的财务信息,如账单地址、送货地址
- Information included in an e-mail: sent date, content of communications with you 电子邮件中包含的信息:发送日期、与您通信的内容
- At the time of any login to a Supplier portal: IP address, date, time of login 登录供应商门户网站时: IP 地址、日期、登录时间
- Supplier profile Personal Information: user name, vendor number, supplier classification 供应商档案个人信息:用户名、供应商编号、供应商分类

We may use your Personal Information for the following applicable purposes:

我们可能将您的个人信息用于以下适用目的:

- Exchanging information on a request for information, a request for quote, proposals or fulfilling other requests related to contract conclusion
  - 交流信息请求、报价请求或履行与合同缔结相关的其他请求
- Establishing, performing and terminating a contract with your organization and for the contract negotiation process
  - 与贵组织订立、履行和终止合同, 以及合同谈判过程
- Managing and maintaining business relationships with your organization 管理和维护与贵组织的业务关系
- Communication related to projects, quality or maintenance matters, etc. 与项目、质量或维护事宜等有关的交流
- Processing transactions, invoices, purchase orders, credit notes 处理交易、发票、采购订单、信用票据
- Providing products and services 提供产品和服务
- Carrying out legal obligations (e.g. prevention of fraud, anti-bribery due diligence, economic sanctions background check)
  - 履行法律义务(如防止欺诈、反贿赂尽职调查、经济制裁、背景调查等)
- Meeting internal audit requirements 满足内部审计要求



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- Protecting the security of our products, services and customers or users 保护我们的产品、服务和客户或用户的安全
- To grant you access once you are visiting our offices/plants 在您访问我们的办公室/工厂时授予您访问权限
- Other purposes (e.g. Complying with and enforcing applicable legal requirements, relevant industry standards or our policies, etc.)
  其他目的(如遵守和执行适用的法律要求、相关行业标准或我们的政策等)

### 2 How do we store your Personal Information

我们如何存储您的个人信息

We will delete your Personal Information when it is no longer reasonably required to achieve the purposes described above, or, where applicable, if you withdraw your consent, unless we are legally required or otherwise permitted to continue to hold such data. We may retain your Personal Information for an additional period if deletion would require us to overwrite our automated disaster recovery backup systems, or to the extent we deem it necessary to assert or defend legal claims during any relevant retention period, then we will securely retain your Personal Information and not further process such data until deletion is possible. We will retain your Personal Information no longer as the minimum retention period required by law and will securely delete it at the end of that period, in accordance with business needs and legal requirements. 当您的个人信息不再合理地需要用于实现上述目的,或者在适用的情况下,您撤回了同意,除非我们依法需要或被允许继续保留这些数据,否则我们将删除您的个人信息。如果删除个人信息将导致我们覆盖自动灾难恢复备份系统,或者在任何相关保留期限内,我们认为有必要为提出或抗辩法律诉求而保留个人信息,那么我们可能会将您的个人信息保留更长时间。在这种情况下,我们将安全地保留您的个人信息,并在删除成为可能之前不再进一步处理这些数据。

我们将按照法律要求的最短保留期限保留您的个人信息,并在该期限结束时,根据业务需求和法律要求安全地删除这些信息。

#### 3 How do we protect your Personal Information

我们如何保护您的个人信息

We will take all reasonable and feasible measures to protect your Personal Information. The Company has implemented an Information Security Management System (ISMS) internally, which is formulated based on ISO27001.

我们将采取一切合理可行的措施保护您的个人信息。公司已在内部实施信息安全管理系统 (ISMS), 该系统是根据 ISO27001 制定的。

We maintain records of all data processing activities as required under applicable laws. We regularly conduct Personal Information Protection Impact Assessments (PIAs) for high-risk processing activities.

Furthermore, technical and organizational measures have been implemented to ensure the confidentiality, integrity and availability of your Personal Information. Following actions are giving an example:

我们根据适用法律的要求,维护所有数据处理活动的记录。我们定期对高风险处理活动进行个人信息保护影响评估(PIAs)。此外,我们已实施技术和组织措施,以确保您的个人信息的保密性、完整性和可用性。以下措施为例:



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- Measures to ensure Confidentiality:

确保保密性的措施:

- Physical Access Control Physical access to data processing equipment, which is used to process Personal Information, shall be denied to unauthorized persons.
   物理访问控制 未经授权的人员不得接触用于处理个人信息的数据处理设备。
- System Access Control System access and therefore use of the data processing systems shall be denied to unauthorized persons.
   系统访问控制 未经授权的人员不得访问和使用数据处理系统。
- Data Access Control There are measures ensuring that persons authorized to use a data processing system can only access data covered by their data access permission and that no Personal Information can be read, copied, altered or removed by unauthorized persons while it is processed, used and after it was stored.

数据访问控制 - 采取措施确保经授权使用数据处理系统的人员只能访问其数据访问许可所涵盖的数据,并确保未经授权的人员在处理、使用和存储个人信息时,不能读取、复制、篡改或删除这些信息。

- Separability Measures have been defined ensuring that data collected for different purposes can be processed separately.
   可分性 已制定措施确保为不同目的收集的数据可分开处理。
- Measures to ensure Integrity

确保完整性的措施

- o Data Transmission Control Measures ensuring that Personal Information cannot be read, copied, altered or removed during electronic transmission or during transport or storage on data carriers by unauthorized persons and that it can be checked and verified to whom a transmission of Personal Information through data transmission devices is intended. 数据传输控制 采取措施确保个人信息在电子传输过程中或在数据载体的运输或存储过程中不会被未经授权的人员读取、复制、篡改或删除,并确保可以检查和验证通过数据传输设备传输的个人信息的接收者。
- O Data Input Control Measures ensuring that it can be subsequently checked and verified whether and by whom Personal Information was entered, altered or removed in/from data processing systems.
  - 数据输入控制-采取措施确保随后可以检查和核实个人信息是否以及由谁输入、更改或重新移入/移出数据处理系统。
- Measures to ensure Availability

确保可用性的措施

- Availability Control Measures ensuring that Personal Information is protected against accidental destruction or loss. The storage of Personal Information is always carried out according to the business requirements while meeting the requirements of information security management.
  - 可用性控制 采取措施确保个人信息免遭意外破坏或丢失。个人信息的存储始终根据业务要求进行,同时满足信息安全管理的要求。
- o Recoverability Measures ensuring that Personal Information can be immediately recovered in case of a physical or technical incident.
  可恢复性 采取措施确保在发生物理或技术事故时能立即恢复个人信息。



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Periodic tests and audits are conducted according to different categories of requirements to ensure the effectiveness of technical and organizational measures.

根据不同类别的要求进行定期测试和审核,以确保技术和组织措施的有效性。

We are doing our best to ensure the security of your Personal Information. If our physical, technical, or administrative protective equipment is damaged, thereby resulting in unauthorized access, public disclosure, alteration, or destruction of your Personal Information, we will promptly notify you and any applicable regulatory authority of a breach where we are legally required to do so.

我们将尽最大努力确保您个人信息的安全。如果我们的物理、技术或管理保护设备遭到破坏,从而导致未经授权访问、公开披露、篡改或销毁您的个人信息,我们将在法律要求的情况下,及时通知您和任何适用的监管机构。

### 4 How do we disclose your Personal Information

我们如何披露您的个人信息

#### **Sharing**

共享

For the purposes specified in this Privacy Policy, we may transfer your Personal Information to our Company offices, our affiliates, subsidiaries or service providers, business partners, located in countries or regions other than China for the purpose of providing products and/or services or for our business operation. View a list of our affiliate companies.

出于本隐私政策规定的目的,我们可能会将您的个人信息传输到位于中国以外国家或地区的我们的公司办事处或我们的关联公司、子公司或服务提供商、业务合作伙伴,以便提供产品和**/**或服务或开展业务。查看我们的关联公司列表。

We will only disclose your Personal Information to the relevant parties to the extent necessary. As required by Applicable Data Protection Law, we will enter into data processing agreements and confidentiality agreements with the relevant parties, requiring them to process your Personal Information following our instructions, this Privacy Notice and the security measures required by applicable Data Protection law. 我们只会在必要时向相关方披露您的个人信息。根据适用数据保护法的要求,我们将与相关方签订数据处理协议和保密协议,要求他们按照我们的指示、本隐私政策和适用数据保护法要求的安全措施处理您的个人信息。

Before transferring your Personal Information outside the territory of China, we will take safeguards and complete necessary legal formalities under China Data Protection law. Meanwhile, we will take technical and organizational measures to ensure data security during transmission that are at least comparable to the Personal Information protection offered under China Data Protection law.

在将您的个人信息传输到中华人民共和国境外之前,我们将根据中国数据保护法采取保障措施并完成必要的法律手续。同时,我们还将采取技术和组织措施,确保传输过程中的数据安全,这些措施至少与中国数据保护法规定的个人信息保护措施相当。

We may disclose your Personal Information to third parties in the following circumstances: 在以下情况下,我们可能会与第三方披露您的个人信息:

 In the event of any change, merger, acquisition, reorganization, or liquidation involving the transfer of Personal Information, we will ask the new company or organization holding your Personal Information to continue to process your Personal Information in accordance with this Privacy Policy. If



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the new company or organization holding your Personal Information needs to use your Personal Information for purposes not stated in this Privacy Policy, the new company or organization will obtain your consent, unless otherwise provided by the applicable laws and regulations.

如果发生任何涉及个人信息转让的变更、合并、收购、重组或清算,我们将要求持有您个人信息的新公司或组织继续按照本隐私政策处理您的个人信息。如果持有您个人信息的新公司或组织需要将您的个人信息用于本隐私政策中未说明的目的,新公司或组织将征得您的同意,除非适用法律和法规另有规定。

- To the relevant authorities for the need of the Company to apply for certification, license, permit, qualification, etc.
  - 因公司需要向有关部门申请认证、执照、许可证、资质等。
- To the relevant competent law enforcement body, regulatory, government agency, court or other third parties where we believe that such disclosure is to: 向相关主管执法机构、监管机构、政府机构、法院或其他第三方披露,如果我们认为披露是为了
  - o comply with an applicable law or regulation; 遵守适用法律或法规;
  - o exercise, establish or defend our legal rights; 行使、确立或捍卫我们的法律权利;
  - o protect your vital interests or those of any other person. 保护您或任何其他人的重要利益。
- We will also disclose your data where there is a reasonable need to do so, for example, in order to perform a contract and where we believe that disclosure is necessary and appropriate to prevent bodily harm or property damage or to investigate possible or actual unlawful behavior. 在有合理需要的情况下,我们也会披露您的数据,例如,为了履行合同,以及我们认为披露数据对于防止人身伤害或财产损失或调查可能或实际的非法行为是必要且适当的。

# **Entrusted processing**

委托处理

We may entrust third parties to process your Personal Information. We will enter into strict confidentiality agreements with such third parties and require them to process Personal Information in accordance with our requirements, this Policy, and the confidentiality and security measures required by laws and regulations.

我们可能会委托第三方处理您的个人信息。我们将与这些第三方签订严格的保密协议,并要求他们按照我们的要求、本政策以及法律法规规定的保密和安全措施处理个人信息。

# 5 Your rights

您的权利

Following relevant laws, regulations and standards of China, you may exercise the following rights over your Personal Information:

按照中国相关的法律、法规、标准, 您对自己的个人信息可以行使以下权利:



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- You have the right to know and decide on the processing of your Personal Information, and you have the right to restrict or refuse our processing of your Personal Information unless otherwise provided for by laws and administrative regulations.
  - 您对您的个人信息的处理享有知情权、决定权,您有权限制或者拒绝我们对您的个人信息进 行处理,除非法律和行政法规另有规定。
- You have the right to confirm whether your Personal Information is being processed, and to obtain a copy of your personal data being processed.
   您有权访问或复制您的个人信息,法律法规规定的例外情况除外。
- You have the right to request us to correct any error in your Personal Information that we process. 当您发现我们处理的关于您的个人信息有错误时,您有权要求我们做出更正或补充。
- You also have the right to withdraw your consent at any time when we process your Personal Information on the basis of your consent, where required by applicable law. However, revocation of consent will not affect the legality and validity of our processing of your Personal Information based on your consent prior to the revocation, nor will it affect our processing of your Personal Information based on other appropriate bases of legitimacy. A consent can be withdrawn in writing via email under the contact details given below.
  - 在适用法律要求的情况下,您也有权随时撤回您基于同意而对我们处理您个人信息的授权。 然而,撤回同意并不会影响我们在您撤回同意之前基于您同意而进行的个人信息处理的合法 性与有效性,也不会影响我们基于其他适当的合法性依据对您个人信息的处理。您可以通过 以下提供的联系方式,以书面形式通过电子邮件撤回同意。
- You may request us to delete your Personal Information under the circumstances given below. You
  may exercise your right to request the deletion of your personal data in writing via email under the
  contact details given below.
  - 在以下情形下,您可以请求我们删除您的个人信息。您可以通过以下提供的联系方式,以书面形式通过电子邮件行使您请求删除个人信息的权利:
    - The processing purpose has been realized, or cannot be realized, or is no longer necessary to achieve the processing purpose.
    - 处理目的已实现、无法实现或者为实现处理目的不再必要。

      o We no longer provide services for you or the storage period has expired. 如果我们不再为您提供服务,或保存期限已经届满。
    - o You withdraw your consent. 您撤回同意。
    - Our processing of Personal Information violates laws, administrative regulations or agreements.
      - 如果我们处理个人信息的行为违反法律、行政法规或者违反约定处理个人信息。
    - Other circumstances stipulated by laws and administrative regulations. 法律、行政法规规定的其他情形。
- You may request us in writing to explain the rules for the processing of personal information by contacting us using the contact details set out in this Policy.
  - 您可以按照本政策中列出的联系方式向我们提出解释处理个人信息规则的书面请求。

We will respond to all requests we receive from individuals who intend to exercise their rights to Personal Information according to Chinese laws and local regulations on personal data protection. Before we respond to a request, we may take certain steps to verify the requestor's identity and the authenticity of a



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request. Where we have reasonable doubts concerning the identity of the person making the request, or the authenticity of a request, we may request such additional information as we deem necessary to satisfy ourselves of their identity and the authenticity of their request. If we cannot satisfactorily verify the identity of a requestor and the authenticity of a request, we will not be able to take any action pursuant to the request.

我们将根据中国法律和个人数据保护法规,回应个人行使其个人信息权利的所有请求。在对请求作出回应之前,我们可能会采取某些步骤来核实请求者的身份和请求的真实性。如果我们对请求者的身份或请求的真实性有合理的怀疑,我们可能会要求提供我们认为必要的补充信息,以确定请求者的身份和请求的真实性。如果我们无法令人满意地核实请求者的身份和请求的真实性,我们将无法根据请求采取任何行动。

Under the following circumstances, we will be unable to address your requests:

在以下情况下,我们将无法满足您的要求:

- The request violates our obligations under laws and regulations 该要求违反了法律法规规定的我们的义务
- Addressing the request will threaten national security and defense 满足这一要求将威胁国家安全和国防
- Addressing the request will jeopardize public health or important public interests 处理申请会损害公众健康或重要的公共利益
- Addressing the request will affect a criminal investigation, prosecution, trial, or the execution of a judgment

处理申请会影响刑事调查、起诉、审判或判决的执行

- We have sufficient evidence proving that you possess a malicious intent or are abusing your rights 我们有足够的证据证明您怀有恶意或正在滥用您的权利
- Where trade secrets are involved. 涉及商业机密
- Other circumstances where entertaining your request will seriously jeopardize the legitimate rights and interests of other individuals or organizations.

受理您的请求会严重损害其他个人或组织的合法权益的其他情况

There is generally no charge for the exercise of your legal rights. However, if your requests are manifestly unfounded or excessive, in particular because of their repetitive character, we may either:

行使您的合法权利一般不收取任何费用。但是,如果您的要求明显没有根据或过度,特别是由于其 重复性,我们可能会:

- charge a reasonable fee taking into account the administrative costs of providing the information or taking the action requested, or
  - 考虑到提供信息或采取所需行动的行政成本,收取合理的费用,或
- refuse to act on the request. 拒绝执行请求。

We try to respond to all legitimate requests within 30 (thirty) working days. If your request is particularly complex, or if you have already made multiple requests, it may take us longer than 30 (thirty) working days to process your request. In this case, we will notify you and keep you updated.



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我们尽量在 30 (三十) 个工作日内对所有合法请求做出答复。如果您的请求特别复杂,或者您已经提出了多项请求,我们处理您请求的时间可能会超过 30 个工作日。在这种情况下,我们会通知您并随时更新。

### 6 Updates of this Privacy Policy

This Privacy Policy may be subject to changes from time to time to reflect changes in legal requirements or our processing practices. Any such changes will be posted on our website, with the date at the top of the Privacy Policy providing the date it was last updated, if we make material changes to our Privacy Policy, we may also send you notice of the changes through various channels, such as by posting a notice on our website or by sending you a separate notice. Changes to this Privacy Policy will be effective upon posting. 本隐私政策可能会根据法律要求或我们处理方式的变化而不时更改。任何此类变更都将在我们的网站上公布,隐私政策项部的日期为最近一次更新的日期。如果我们对隐私政策进行了重大变更,我们还可能通过各种渠道向您发送变更通知,例如在我们的网站上发布通知或向您发送单独的通知。本隐私政策的变更一经发布即生效。

#### 7 Contact information of the Company

公司联系信息

SEG Automotive Products (China) Co., Ltd.

索恩格汽车部件(中国)有限公司

No. 75, East Fifth Road

东五路 75号

Changsha Economic & Technical Development Zone

长沙经济技术开发区

410129 Changsha, Hunan

湖南长沙 410129

P.R. China

中华人民共和国

To exercise your rights mentioned above or if you have any requests, questions or concerns about this Privacy Policy and/or our use of your Personal Information, please contact our Data Privacy team via the following contact information. In general, you will receive feedback within thirty (30) days.

如需行使上述权利,或对本隐私政策及我们对您个人信息的使用有任何要求、问题或疑虑,请通过以下联系方式联系我们的数据保密团队。一般情况下,您将在三十(30)天内收到反馈。

Contact details:

联系信息:

E-mail: dataprotection.officer@seg-automotive.com 邮箱: <u>dataprotection.officer@seg-automotive.com</u>

Phone: +49 711 4009 - 8000 电话: +49 711 4009 - 8000



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If you are dissatisfied with our processing of your Personal Information or any other matter, you may file a complaint with the relevant data protection authorities.

如果您对我们处理您的个人信息或任何其他事项不满意,您可以向相关数据保护机构投诉。